

**Chartered Professionals in Human Resources of British Columbia and the
Yukon Association**

ANNUAL GENERAL MEETING

Wednesday, June 13th, 2018 at 4:00 p.m.
Terminal City Club, 837 Hastings Street West, Vancouver, BC

MINUTES

1. CALL TO ORDER

Susan Ryan called the 76th Annual General Meeting to order at 4:06 p.m. As provided by the Bylaws, Susan Ryan chaired the meeting with Anthony Ariganello acting as Secretary. She thanked everyone for attending and introduced the Board of Directors present.

2. CONFIRMATION OF QUORUM

The Chair stated that with the permission of the members present the Notice of the Meeting which had already been circulated to them may be taken as read. The members consented and the reading of the Notice convening the Annual General Meeting was waived. A quorum of (40) was confirmed which was met by (26) voting members present and (14) proxies. The meeting is in order.

3. APPROVAL OF MINUTES

The Chair asked the members to approve the minutes of the 2017 Annual General Meeting.

MOTION: That the minutes of 75th Annual General Meeting be approved as presented.
Motion seconded
MOTION CARRIED.

4. CHAIR'S REPORT

The Chair outlined the Association's achievements over the past fiscal year.

The year was highlighted by the continued build up in momentum and name recognition for both the CPHR brand and CPHR BC & Yukon Association. This through advertising, sponsoring events, and partnering with like-minded bodies.

The Association continued to see growth in membership in both CPHR's & students, and are up over 3% year over year.

We continued to advocate for public policy and appeal to various stakeholders with the production of 2 research papers. One on the effect of NAFTA on HR, and the other on the impact of future technology.

The Chair also noted that the Association launched a new affiliate in China.

Other highlights included:

- A new detailed Compensation Survey
- A new HR Tool Kit
- And a new Job Board.

5. FINANCIAL REPORT

Financially the Association experienced a small deficit in 2017 which was a planned deficit as the Board of Directors wanted to invest in new strategies including the rebranding and promotion of the CPHR designation.

6. AUDITED FINANCIAL STATEMENTS

MOTION: The Chair moved that the Audited Financial Statements for the fiscal year ended December 31st, 2017 be accepted as presented.
Motion seconded
MOTION CARRIED.

7. AUDITORS APPOINTMENT

MOTION: The Chair moved that the firm EPR (Evancic Perrault Robertson) be appointed as auditors for the Chartered Professionals in Human Resources of British Columbia and Yukon Association for the period 2018-2019.
Motion seconded
MOTION CARRIED.

8. SPECIAL RESOLUTION TO AMEND THE CONSTITUTION AND BYLAWS OF THE ASSOCIATION

The Association is seeking to amend its constitution and Bylaws and ensure that we are in compliance with the new Societies Act, as well as updating our language so as to simplify the Bylaws and make them more in line with good governance practices.

The Chair read the Special Resolution moving the motion:

MOTION: That the Special Resolution to amend the Constitution and Bylaws be approved as presented.
Motion seconded
MOTION CARRIED.

9. NOMINATIONS FOR BOARD OF DIRECTORS

The Nominating Committee's slate of candidates is:

Continuing Directors for the next year:

Susan Alley, CPHR
Lisa Fuller, CPHR
Geoff Howard, CPHR
Susan Ryan, FCPHR as a second year as Chair of the Board.

Directors standing for re-election:

Marni Johnson, CPHR for a 3 year-term
Barb Bahry, CPHR for a 1-year term
Rita Ferrara, CPHR for a 2-year term
Kevin Howlett, CPHR for a 2-year term
Gordon Orlikow, CPHR for a 2-year term
Cheryl Pelletier, CPHR for a 3-year term
Caroline Schein, CPHR for a 2-year term
Laura Thurnheer, CPHR for a 3-year term
Stephanie Hollingshead, CPHR for a 3-year term.

For the remaining seat – 1 seat open

Kristi Searle, CPHR for a 1-year term

The Chair introduced Kristi Searle who presented a short bio.

For the Public Relations seat – 1 seat open

Gordon Chan, CPHR for a one-year term

The Chair introduced Gordon Chan who presented a short bio.

10. ELECTION OF DIRECTORS

The Chair confirmed that as the members did not nominate any candidates by the deadline of May 30th, 2018, the slate of candidates as proposed by the Nominating Committee be elected.

MOTION: The Chair moved that as the members did not nominate any candidates by the deadline of May 30th, 2018, the slate of candidates as proposed by the Nominating Committee be elected.
Motion seconded
MOTION CARRIED.

11. RECOGNITION OF OUTGOING DIRECTOR

The Chair acknowledged TJ Schmaltz who completed his term of office as Director and thanked him for his contributions and commitment to the Association.

The Chair acknowledged Patti Schom-Moffatt who completed her term of office as Director and thanked her for her contributions and commitment to the Association.

12. OTHER BUSINESS

Nothing to report.

13. QUESTIONS PERIOD

Questions were taken from the members.

14. ADJOURNMENT

MOTION: As there was no further business, the proceedings adjourned at 4:26 p.m.
Motion seconded
MOTION CARRIED.