



# Exam Exemption Form

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Title \_\_\_\_\_ Organization \_\_\_\_\_

Preferred Mailing Address \_\_\_\_\_

City \_\_\_\_\_ Province \_\_\_\_\_ Postal Code \_\_\_\_\_

This information is used only for payment purposes. Please contact the CPHR Registrar at [CPHR@hrma.ca](mailto:CPHR@hrma.ca) if you have any questions regarding the use of this information. HRMA does not distribute its contact list to third parties.

**Which path are you following to become a Chartered Professional in Human Resources (CPHR)?**

Refer to [The CPHR Paths](#) to determine. CPHR Path 3 \_\_\_\_\_ CPHR Path 4 \_\_\_\_\_

**Declaration:** I hereby am in the CPHR process. I have read and agree to abide by the Code of Ethics available at [CPHR Policies](#)

\_\_\_\_\_  
Signature Date

Exam Exemption Fee:	\$400.00
CPHR Application Fee:	60.00
GST:	23.00
<b>Total Charges:</b>	<b>\$483.00</b>

GST #119446714

If you are located outside of Canada, you are not subject to the GST. Please deduct the GST from your fee.

I understand the application fee is non-refundable and must be paid when I submit my exam exemption fee. The application fee is applicable once per seven year CPHR application process term. If I do not pass the Experience Assessment within seven years of being exempt from the National Knowledge Exam, the application will have failed and the fee will be charged with I re-apply.

**Payment Information:** Visa Amex MasterCard Cheque # \_\_\_\_\_ or Money Order Enclosed

I agree to have the above Total Charges applied to my credit card. In the event that my credit card is declined for any reason, I understand that I will be charged an additional processing fee of \$30.00.

Card Number \_\_\_\_\_ Expiry Date \_\_\_\_\_

Name on Card \_\_\_\_\_

Signature \_\_\_\_\_